

The meeting of the Milton Historic Preservation Commission was called to order 1/10/17 at the Milton Library at 7:00 PM by Chairman Hughes.

Chairman Hughes called for a Roll call of members

Commissioner Filicko	Present
Commissioner Wagner	Present
Commissioner Camenisch	Present
Commissioner Dutton	Present
Commissioner Hake	Present
Chairman Hughes	Present

Let the record show that Commissioner Revis-Plank was absent.

Chairman Hughes requested corrections/approval of the agenda. Commissioner Hake suggested Item D become Item A and the Commissioners unanimously approved by voice vote. Commissioner Camenisch made the motion to approve the agenda as amended and Commissioner Wagner seconded the motion. Chairman Hughes asked if there were questions on the motion, and there being none called for a voice vote. The measure passed unanimously.

Chairman Hughes requested corrections/approval of the minutes of 12/13/16. Project Coordinator Collier distributed the minutes and Chairman Hughes allowed time for Commissioners to review. Commissioner Camenisch made a motion to approve the minutes as written and Commissioner Filicko seconded the motion. Chairman Hughes asked if there were questions on the motion, and there being none called for a voice vote. The measure passed unanimously and the minutes were approved..

#### New Business

- A. A request from Lisa Edmonds on behalf of Big Link, LLC for the property located at 113 Union Street, Suites E and F further identified by Sussex County Tax Map and Parcel ID # 235-14.19-184.00 for signage.

Ms. Edmonds was represented by Mr. Edmonds. Chairman Hughes asked for questions. Commissioner Hake asked when the shop will open and Mr. Edmonds replied they hoped to be open March 1, 2017. Chairman Hughes asked for questions and there being none asked for a motion. Commissioner Wagner made the motion that the project be approved as presented in our packet. The motion was seconded by Commissioner Hake. Chairman Hughes asked for questions on the motion and there being none requested a roll call vote.

Commissioner Filicko	Approve
Commissioner Wagner	Approve
Commissioner Camenisch	Approve
Commissioner Hake	Approve
Commissioner Dutton	Approve
Chairman Hughes	Approve

The application was approved unanimously.

- B. A request from Arthur & Jennifer Miller for the property located at 403 Chestnut Street further identified by Sussex County Tax Map and Parcel ID # 235-20.07-130.00 for privacy fencing and wood stove chimney.

The project was presented by the owner Mr. Arthur Miller who stated he is a licensed contractor in Maryland and Virginia. He explained their application as presented is for vinyl privacy fencing but he and Mrs. Miller, after viewing neighboring fences feel a vinyl fence will be out of place and would like to erect a fence of pressure-treated lumbe with a white-wash stain. Their fence will stop at the fence line of 405 Chestnut Street.

Commissioner Filicko informed the Millers that tax credits may be available and Project Coordinator gave the Millers the tax credit information. Commissioners questioned tax credits for a fence but Commissioner Filicko stated he had received tax credits for his fence.

He requested approval of a wood stove chimney and Commissioner Camenisch questioned the placement of the round metal wood stove chimney. Mr. Arnold told the Commission the Chimney would not be visible from the street but Commissioner Camenisch stated it would be visible from Atlantic Street and asked the Millers to enclose the wood stove chimney in stucco making a faux chimney as was done at 405 Chestnut. Mrs, Miller stated she would prefer a brick faux chimney and stated there was brick debris under the deck indicating there had been a brick chimney in the past. Commissioner Camenisch agreed saying there were two chimneys at the gable ends of the room.

Chairman Hughes asked if there were additional questions and there being none asked for a motion. Commissioner Filicko made the motion to approved the Miller's application for fence and chimney with the chimney design to be determined by the Millers. Commissioner Camenisch seconded the motion. Chairman Hughes asked for questions on the motion and there being none requested a roll call vote.

Commissioner Filicko	Approve
Commissioner Wagner	Approve
Commissioner Camenisch	Approve
Commissioner Dutton	Approve
Commissioner Hake	Approve
Chairman Hughes	Approve

The application was approved unanimously.

- C. A request from Sharon Owens for the property located at 106 Prettyman Street further identified by Sussex County Tax Map and Parcel ID # 235-20.07-52.00 for privacy fencing.

There was no one present to present the application. Commissioner Camenisch commented that the fence requested to replace the current chain link fence is identical to the fence next door. There were questions about the height of the fence and it was noted the height on the application is five feet. Project Coordinator Collier stated that in this section of the Historic District, eight foot high fences are allowed. Commissioner Wagner noted the property is a non-contributing resource.

Chairman Hughes requested a motion. Commissioner Camenisch made the motion to approve the application and it was seconded by Commissioner Dutton. Chairman Hughes asked for questions and there being none requested a roll call vote:

Commissioner Filicko	Approve
Commissioner Wagner	Approve
Commissioner Camenisch	Approve
Commissioner Dutton	Approve
Commissioner Hake	Approve
Chairman Hughes	Approve

The application was approved unanimously.

- D. A request from Billy B. Woodward and Rubie W. Gray for the property located at 311 Union Street further identified by Sussex County Tax Map and Parcel ID # 235-14.19-167.00 for a detached garage.

The contractor, Mr. Woodward, presented the application. The garage will be sided with hardy board and samples of the materials for siding and trim both white were shown to the Commissioners. The contractor states the garage will be painted to match the house. Chairman Hughes asked if there were additional questions. Commissioner Wagner asked if the contractor had a brochure for the garage doors. He replied he did not but he is purchasing them from Hickmans and they will be identical to those pictured and will be made of aluminum with windows as pictured in the drawings that were submitted. The garage will be accessed by the existing driveway and placed at the back of the lot in line with the neighbor's shed.

Chairman Hughes asked if there were additional questions and there being none asked for a motion. Commissioner Dutton made a motion to accept the plans as submitted for 311 Union Street. Commissioner Hake seconded the motion. Chairman Hughes requested a roll call vote:

Commissioner Filicko	Approve
Commissioner Wagner	Approve
Commissioner Camenisch	Approve
Commissioner Dutton	Approve

Commissioner Hake                      Approve  
Chairman Hughes                      Approve  
The application was approved unanimously.

#### Old Business

- A. Discussion and Possible vote to forward revisions to Chapter 220, Zoning & 220-21 Historic Preservation Overlay District (HP-OD) to Mayor and Town Council for consideration.

Project Coordinator Collier opened the discussion by informing the Commission he had incorporated all of the technical changes requested by Town Attorney, Seth Thompson and the Town Attorney has read the final document. Project Coordinator Collier informed the Commission that Commissioners Wagner and Revis-Plank revised the code to address all of the Certified Local Government requirements so that we don't jeopardize our CLG status. Also all of former Delaware State Office of Historic Preservation Architectural Historian Jessie Zanovich suggested revisions have been incorporated.

Commissioner Hake reported she agrees with the language in the code describing the use of vinyl. There was discussion among the Commissioners. Project Coordinator was asked to hand out the photo from Jesse Zanovich's report showing the duplex historic houses one without vinyl and one with all architectural details covered by vinyl.

Project Coordinator Collier also explained the change in the code appeals of Historic Preservation Commission decisions from the Board of Appeals to the Board of Adjustment. Historic Preservation Commission decisions are now appealed in the same manner as those of the Code Enforcement Officer. The Board of Adjustment allows Commissioners to present their rationale whereas the Board of Appeals doesn't include Commissions.

There was a discussion of next steps and Mr. Collier told the Commission if the Commission votes to approve the revised code, it will be forwarded to the Mayor and Council and then to the Planning and Zoning Commission. Mr Collier praised Commissioner Wagner's presentation of the Historic Preservation chapter of the Comprehensive Plan to the Planning and Zoning Commission on 1/3 and speculated the Commission would approve the revised code.

Commissioner Hake made the motion to submit the Code as amended and presented tonight to the Mayor and Council. Commissioner Camenisch seconded the motion. Chairman Hughes asked for questions on the motion and there being none called for a roll call vote:

Commissioner Filicko                      Approve  
Commissioner Wagner                      Approve  
Commissioner Camenisch                      Approve  
Commissioner Dutton                      Approve  
Commissioner Hake                      Approve  
Chairman Hughes                      Approve

The motion to forward the revised Historic Preservation Code to Mayor and Council was approved unanimously.

Chairman Hughes asked for a motion to adjourn. Motion made by Commissioner Camenisch and seconded by Commissioner Hake. Chairman Hughes asked for questions and there being none called for a voice vote. The motion was unanimously approved and the HPC meeting was adjourned at 8:01 PM.